

**CASTLEGATE HOMEOWNERS ASSOCIATION  
4490 CASTLEGATE DRIVE  
COLLEGE STATION, TX 77845**

**MINUTES**

**ANNUAL MEMBERSHIP MEETING  
FOREST RIDGE ELEMENTARY SCHOOL CAFETERIA  
MONDAY, SEPTEMBER 9, 2013**

***CALL MEETING TO ORDER:***

The meeting was called to order at 7:02 pm by Brice Milliorn, the current HOA president. Brice welcomed everyone and thanked them for coming. A quorum was not established. The minutes from the September 10, 2012 meeting were approved, no changes were made. Sam asked for 2 volunteers to count the ballots.

***COMMUNITY UPDATES:***

The Water Resource Coordinator, Jennifer Nations, spoke about water management and about the importance of conserving water. The city is doing its best to conserve water and needs the help of the community. The fountains running does not help with water conservation.

Lieutenant Fleeger from the College Station Police Department spoke about crime prevention and door to door solicitation. He stated that even with the signs posted, solicitors can still come into the neighborhood. The solicitors must have a permit and each person soliciting has to have a permit. If you are uncomfortable, do not answer the door. If they are harassing you, you should call the police. The non-emergency number is there for a reason. Lieutenant Fleeger also spoke on crime encouraged everyone to call the police first, either the non-emergency number for non-emergencies or 911, for emergencies. He stated that calling the HOA Office first does not protect the neighborhood or the homeowners. Call the police first. Also, don't leave garage doors open.

Lieutenant Fleeger also spoke on behalf of the Fire Marshall about street safety. The area by the school cannot become a school zone because the school does not face Ravenstone. School zone speed limit would only drop to 25 instead of 30 but again, the school does not face Ravenstone. Contact Troy if you want a timed no-parking zone and the fire department will have to go out and inspect.

***REPORTS:***

**President:**

Brice gave an update on the community projects the board had addressed throughout the year. He said that there were two pavilions built next to the back lake. The additional trees for common areas were put on hold to be able to install sidewalk to both pavilions.

**Treasurer:**

Ann reviewed the current financials and summarized the expenses through June 2013. The community seems to be operating within the budget.

**Management:**

Sandie Miller from HOA Partners introduced her staff of Alex, Brittany, and Rachel. Sandie stated that there are 817 residents in Castlegate. The developer still has 4 lots to be developed and 13 lots in the Gardens. The year opened with 8 liens and we filed 4 new liens this year. 5 of those liens have been collected with all past due funds collected. We have 7 current liens totaling \$7,026.00.

## **COMMUNITY ANNOUNCEMENTS:**

### Spring Festival:

Krystal gave an update on this event. The festival was held on Saturday, March 23<sup>th</sup> from 3-5 at the park. We had an Easter egg hunt, snow cones; face painters, door prizes from Greener Images and Cortier's Realtors. The Easter Bunny was also there.

### Fall Festival:

Krystal updated everyone on this event. It is scheduled for Sunday, November 17<sup>th</sup> from 3-5 pm. We will have a petting zoo, face painting, balloon art, popcorn, drinks, pony rides, ferris wheel, train rides, shark slide, hot potato games and fall pumpkin music as well as door prizes provided by Greener Images.

### Community Trash Clean-up Day:

Art gave an update on the Community Trash Clean-up Day. He thanked everyone for the donations.

### Landscape Committee:

Brice gave this report. He and Sam did the yard of the month for April, May, June, July and August.

### Golf Club:

Sandie spoke about this and told everyone that the information is posted on the community website. If you are interested in meeting some neighbors, this is a good way.

## **TOPICS TO DISCUSS:**

### Trash at entrance at Hwy 40 and on Victoria:

Brice opened the discussion for topics to discuss and Sandie suggested that the mowers take care of the trash here.

### Front entrance park & fountains:

Brice advised that the front entrance park is owned and maintained by the city so anything concerning the front entrance park must be addressed with the City of College Station. Then he asked Sandie to explain the water management's involvement. Sandie reviewed the city's decision not to maintain the water level in the front lakes at the entrance. The city considers it a detention pond and they wanted to shut off the water. In the spring of 2010, the city installed a separate water meter and the HOA is now responsible for maintaining the water level in the front lakes. Due to the cost of repairs to the fountains and the loss of water in the lakes from wind blowing the fountains, three were pulled out. The recycle pump was moved from the underground vault and moved above ground, thus adequately circulating the water.

## **ANNOUNCEMENTS:**

### Results of Election:

Ann Cotton resigned her current position. Brice read the results of the election. The new board will be: Brice Milliorn, Krystal Broussard, Sam Kuver, Kory Ashcraft, and Tamra Young.

## **ADJOURNMENT:**

A movement was made to adjourn the meeting, the movement was seconded. The meeting was adjourned at 8:15 pm.

### **Document(s) given out at Meeting:**

Ballot

Agenda

2012 and 2013 Profit and Loss

Description of Budget Accounts