

**CASTLEGATE OWNERS ASSOCIATION
4490 CASTLEGATE DRIVE
COLLEGE STATION, TX 77845**

MINUTES

**MEETING HELD ON THURSDAY, October 23, 2014
FIRE STATION #5**

Members Present

Sam called meeting to order at 7:00. The board members in attendance were Krystal Broussard, Sam Kuver, Kory Ashcraft and Tamra Young, Michelle Pannell and from Neighborhood Partners, Sandie Miller and Brenda Watson. Sam established a quorum. Guest to visit starting at 7:00 Robert Balog and Dennis Lux.

Directors were established for their new positions for the 2014-2015

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|----------------|-------------------|
| President | Sam Kuver |
| Vice President | Michelle Pannell |
| Secretary | Tamra Young |
| Treasurer | Krystal Broussard |
| ACC Director | Kory Ashcraft |

Review/Acceptance of Minutes

Minutes from the July 2014 meeting were read to the group by Tamra Young. Sam asked for a motion. Kory motioned and Michelle seconds. All approved.

Treasurer's Report

Krystal presented the treasurer's report, reviewed the financial reports and 3rd quarter comparison report. Tamra motioned, Kory seconded, all approved.

Management Report

Review A/R Amounts- Balance Due \$7,053.00. File a small claims suit on Pickering balance. Tamra motioned, Krystal seconded and All approved.

Resident Topic to Discuss

Robert Balog

1. Status of the contacts for the grounds keeping and the HOA Professional management services- Mr. Balog was informed that the HOA Professional Management contact wasn't up for renewal until 2016 and that the Grounds Keeping contract wasn't up for renewal until 2015.
2. Oversight/review process by the elected Board to covenant violations by the management

Dennis Lux

1. Maintenance of the gas easement between Amberley & Newark- Board approved to cut the gas easements 12 times a year March, April, May, September, October and November once a month and June, July and August twice a month at a 150.00 a time for 1800.00 a year.

Finished Business

- Tree stumps in park at front lakes were removed
- Trash cans were not being emptied by Just Cleaning, service was terminated. Greener Images is emptying the trash cans at no charge.

Unfinished Business

- 2303 Carisbrooke has not replied about buying the lot next to the house.
- Will be getting quotes on getting the drainage cleaned out. Krystal motioned, Kory seconded and all approved.

New Business

Administration/Transfer Fees lowered; 9 lots still available in the Gardens, Remove line item Special Projects for 2015. Under line item trash removal board approved to add 500.00 to the budget. Greener Images will empty the trash cans at no charge. Board approved 500.00 to line item Pavilions. For line item Website 60.00 to renew for another 5 years was added to the budget for 2015 as the license expires in 2015.

Adjournment

Sam moved to adjourn the meeting, seconded, all were in favor of the meeting being adjourned. Sam closed the meeting at 9:30 pm.

Documents:

Agenda
July 2014 Minutes
P&L Report
3rd Quarter Comparison Report
Balance Report – Cash
Balance Report- Accrual
A/R Aging Summary