

**CASTLEGATE OWNERS ASSOCIATION  
4490 CASTLEGATE DRIVE  
COLLEGE STATION, TX 77845**

**MINUTES**

**Meeting held on Thursday, April 25, 2013  
Fire Station #5 1601 William D Fitch**

**Establish quorum**

President Brice Milliorn called the meeting to order @6:35pm

Three out of the five board members, with the alternate Lorena Spicher, were present and was enough for a quorum. No residences of Castlegate were present, nor inquired to have a matter heard.

**Review/Acceptance of minutes**

Minutes from January 10, 2013 directors meeting were reviewed

Ann requested clarification on the financial reports reviewed

❖ Ann move to the changes, Sam 2<sup>nd</sup> the motion

Change will be made and re-emailed to directors

**Treasury Report**

Ann Cotton

Account has been closed with Prosperity Bank and moved to Bank & Trust

Reviewed and discussed the 1<sup>st</sup> Quarter 2013 Budget in comparison with the P&L Report, everything is looking very well to plan

❖ Sam moves to approve 1<sup>st</sup> Qtr. Financials, Brice 2nds the motion

**Management Report**

Sandie Miller

Review of the A/R totals Dues collected & outside standing balances, 96% of the 2013 dues have been collected. Foreclosure property addresses were reviewed.

Spring Festival Report

Special thanks was giving to everyone helping on the Spring Festival

- HOA committee for helping set up
- Cortier Realty
- Greener Images
- Kona Ice & Train ride was a great success

**Unfinished Business**

Liens Status after Mediation Letter was sent by Cully Lipsey, PC

3 residents setup payment schedule

1 resident requested rescheduling meeting date twice

2 properties went into Foreclosure

## Special Projects:

Landscape Assessment projects have been planted

Pavilions are completed, tables were not initially a part of the add-on and will be look reviewed at a later time when pricing and location can be established

- ❖ Sam motion to table the cypress tree replacement at the esplanade at Ravenstone and Kendal Green, get the price of tables & benches, Ann moved & Brice 2<sup>nd</sup> the motion

## New Business

### Solicitation Ordinance City Meeting

Door to Door solicitation is not allowed in our community and the association has complied with everything the city required us to do. But in order to enforce it now, the community needs to add a sign to their front doors.

- ◆ City Meeting is scheduled for **MAY 7, 2013 @ 6pm** & further notice will be posted on community website. Everyone encouraged voicing their opinion will help.

### Common Area – dumping tree trimmings

There are a few issues with dumping of trees branches and other yard debris. Discussion was held and the directors ask Sandie to have the area cleaned up.

### Replanting Common area

Discussion was held on the pending law suit status and the date for the court hearing. Property Owners continues access to back yard and further damage to the replanted area.

### Ravenstone Loop at crosswalk from school

Reports of cars speeding in the community near school drop offs were reviewed. Sandie advised past attempts to correct the concerns. Discussion held. Directors asked Sandie to get a Meeting scheduled in Early August with City, City Police, ISD, & residents of Castlegate

Brice will begin the Yard of the Month in May. Volunteers are needed and suggestions always welcomed

Next Meeting corrected by Brice should be held **July 18, 2013** and reminder will be sent to all.

Meeting was adjured @ 8:15pm

## Documents given out at meeting:

Agenda

Minutes from the January 10, 2013 meeting

P&L Report

1<sup>st</sup> Quarter Comparison Report

Balance Report – Cash

Balance Report – Accrual

AR Aging Summary

Collection Summary