

**CASTLEGATE OWNERS ASSOCIATION
4490 CASTLEGATE DRIVE
COLLEGE STATION, TX 77845**

MINUTES

**MEETING HELD ON THURSDAY, April 30, 2015
FIRE STATION #5**

Members Present

Sam called meeting to order at 7:15. The board members in attendance were Krystal Broussard, Sam Kuver, Kory Ashcraft and Tamra Young, Michelle Pannell, Patrick Horne, and from Neighborhood Partners, Sandie Miller and Brenda Watson. Sam established a quorum.

Sam Kuver announced resignation from the board. Patrick Horne was approved by the board.

Review/Acceptance of Minutes

Kory motioned to approve October 2014 minutes. Michelle

Treasurer's Report

Krystal presented the treasurer's report, reviewed the financial reports. Tamra motioned, Michelle second, all approved.

Management Report

Review A/R Amounts- Balance Due with Fines and Finance Charges \$12,713.23. Three percent unpaid. File a small claims suit on 4414 Appleby and 4417 Crayke. Krystal motioned, Kory second and All approved.

Resident Topic to Discuss

Finished Business

Committee chairs
ACC- Patrick Horne
Need Trash Clean Up- Steve Santos
Fishing Tournament needs help

Yard of the Month (3 signs) start in May

- Trench dug behind the fence from 4411-4419 Amberly.
- Painted all letters on Realm signs
- Berm across from the park was completed

Unfinished Business

- Common area repair- bringing in boulders
- Management emails- not all of Castlegate
 - 2396 received
 - 1993 replied

CPA Audit- Michelle at Seidel and Schroeder to do audit in summer. Last audit was 2007-2008 and cost \$2583.00. Sandie is requesting 3 bids from CPA's for the audit.

Community Survey- Michelle is working on the survey.

New Business

- Debris on Carisbrooke- will be checked and HOA pay for removal of the debris.
- Suggested to have permanent signs put up and to change the information in and out. Board said no.
- Cameras at entrance and exits- board agreed. Sandie will get quotes for installing and maintaining the cameras
- Traffic engineering meeting May 7th at 6:30pm. at Forest Ridge

Adjournment

Sam moved to adjourn the meeting, seconded, all were in favor of the meeting being adjourned. Sam closed the meeting at 8:53 pm.

Documents:

Agenda
October 2014 Minutes
P&L Report
Balance Report – Cash
Balance Report- Accrual
A/R Aging Summary

**CASTLEGATE OWNERS ASSOCIATION
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COLLEGE STATION, TX 77845**

MINUTES

**EXECUTIVE BOARD MEETING HELD ON
THURSDAY, April 30, 2015
FIRE STATION #5**

Members Present

Sam called meeting to order at 6:35pm. The board members in attendance were Krystal Broussard, Sam Kuver, Kory Ashcraft and Tamra Young, Michelle Pannell, Patrick Horne and from Neighborhood Partners, Sandie Miller and Brenda Watson. Sam established a quorum. Board meeting to start at 7:00pm.

Review/Acceptance of Minutes

Minutes from the January 2015 meeting were read to the group by Tamra Young. Sam asked for a motion. Tamra motioned and Michelle seconds. All approved.

**Sam announces he is stepping down as President, due to selling his house and moving out of Castlegate. Kory moves to have Patrick Horne approved as a board of director. Michelle seconds and all approve.

New Postioins Established:

Kory Ashcraft	President
Michelle Pannell	Vice President
Krystal Broussard	Treasurer
Tamra Young	Secretary
Patrick Horne	ACC

Management Report

Kyle Brooks agreed to pay \$1400.00, has paid \$900.00. Now says he wants all other fees totaling \$658.39 removed. Board agrees he owes the full \$1400.00

Executive Board Meeting Adjourned at 7:07pm.