

**THE GARDENS OF CASTLEGATE
OWNERS ASSOCIATION
COLLEGE STATION, TX 77845**

ANNUAL MEMBERSHIP MEETING MINUTES

Wednesday, September 12, 2018 AT 7:00 PM

**Fire Station 5
1601 William D Fitch Pkwy, College Station, TX**

Directors Present

Autumn Biggers, Todd Carnes, Tom Melia, Jack Smart along with Sandie Miller and Lorena Spicher representing Neighborhood Partners

Establishment of Quorum

A quorum was established

Todd called the meeting to order

Volunteers were recruited to count votes

Minute Approval

This was the first annual meeting. No previous minutes to approve.

Reports

Tom gave update on the Treasurer's Report and 2018 Budget Comparison

- The biggest expense was the gate
- Upcoming expense in 2019 will be landscaping
- No questions on management report

Todd motioned to approve and Jack seconded

Committee Announcements

- There was interest in forming a landscaping committee
 - The committee will need about three members
 - Members can be recruited based on volunteer form requests
 - Cynda, Linda and Emma volunteered
 - Committee will send ideas to Board of Directors

Community Updates

- The gate was repaired

New Business

- Beautification Project at Entrance
 - Replace pear trees and junipers
 - New landscaping committee will provide options to Board of Directors

Topics to Discuss

- Cars are parking in the street on Velencia which can prevent an emergency vehicle from accessing homes
 - The parking spaces near the fountain should be utilized
- It was suggested the directors research options for road repairs for the entrance to The

Gardens. The money being held for the road repairs was used to help cover the cost of the new gates. Sandy emailed the city earlier in the week to ask for repairs. This may not be covered because of the pavers.

- Delivery services are claiming they do not have a code to enter The Gardens. Sandy will call Cody and ensure that all drivers have a code to deliver packages.
- The fountain will need to be completely rebuilt. It is collecting trash and debris which is causing problems.

Announcements

- Election Results:
 - Rob Youker elected to Board of Directors and agreed to serve as President
 - JR Torres elected to Board of Directors and agreed to serve as Vice President
 - Tom Melia remains Treasurer
 - Autumn Biggers remains Secretary
 - Dale Cotton will serve as Alternate member Board of Directors

Adjournment

Todd motioned to adjourn and Tom seconded

Documents:

- Agenda
- 2018 Budget
- Draft 2019 Budget