

**THE GARDENS OF CASTLEGATE
OWNERS ASSOCIATION
COLLEGE STATION, TX 77845**

BOARD MEETING NOTES

**Wednesday, July 25, 2018 AT 5:00 PM
NEIGHBORHOOD PARTNERS OFFICE**

Directors Present

Autumn Biggers and Tom Melia along with Sandie Miller and Lorena Spicher representing Neighborhood Partners

Establishment of Quorum

Review/ Acceptance of Minutes

- Minutes from the 4.25.2018 meeting approved via email.
- Tom motioned to approve the minutes and Jack seconded on May 1, 2018 via email

Treasurer's Report

- Tom gave update
- No questions

Management Report

- Attorney's sent certified letter regarding single outstanding payment of HOA dues. No lien yet.
- Greener Images did not trim back crape myrtles yet. This will be done later in the year to facilitate growth. Some residents trimmed the crape myrtles in front of their homes.

Finished Business

- Gate entrance, controller replaced

Unfinished Business

- 2320 Scotney – Needs to add stone to cover wooden fence facing the street
 - 4316 Valencia was contacted by mistake
- Landscaping to replace the three trees in the front entry will be addressed in 2019 budget
 - Greener images gave recommendation for entrance
 - Pear trees and weeping willows have short life span

New Business

- First annual neighborhood meeting will be held on September 12, 2018
- Location options are a resident's home, the fire station 5 or maybe the castle building at the main entrance. Todd will ask Wallace about using the castle building.
- Letter announcing meeting will be sent out on August 1, 2018

Adjournment

Documents:

- Agenda
- 2018 Budget
- Draft 2019 Budget