

**CASTLEGATE OWNERS ASSOCIATION
MINUTES**

**MEETING HELD ON THURSDAY, JANUARY 9, 2020
OFFICE OF NEIGHBORHOOD PARTNERS**

Members Present: Jared Jones, Denise Woodard, Chad Applewhite, Billy Sims, Doris Guentner, Sandie Miller representing Neighborhood Partners

Proceedings: Meeting called to order at 5:42 PM by Jared Jones

Discussion: The minutes from the previous board meeting held on October 10, 2019 were previously approved via email. The minutes were approved and posted on the website.

Treasurers Report:

The 4th quarter financials were reviewed by Doris and Jared. Sandie emailed all the directors the financials. Chad motioned to approve; Denise seconded.

Management Report:

Sandie reviewed the A/R amounts. The past due balance is \$3,936.27 plus \$1,320.81 billed to Castlegate II for pond cleanup.

Lien Status:

6 Filed July 2019, 5 remaining. Jared made a motion to file in small claims court, Chad seconded.

Residential Property Status

Homeowners – 731

Rentals – 94

Weekend – 8

Vacant – 1

Statues of Concerns:

Entrance Realm lights-replacement of fixture to LED like that on Hwy 40 quotes to be emailed and approved via email

Retainage walls at front ponds, who is responsible. Sandie to setup meeting with city.

Committees:

Spring Cleanup –Denise can no longer be in charge. Need a volunteer, post request on website & include in next bulk email

Easter Egg Festival – need a chairperson, post request on website & include in next bulk email

Fishing Tournament – they are planning to schedule in the spring. Will advise of date

Finished Business:

Landscape assessment 2018 & 2019.

Annual dues-schedule of fines for past due reviewed by attorney

Unfinished Business:

New Business:

Recycle pump – quotes. Quotes were reviewed and discussed. Need a revised quote to include a check valve quoted. Will vote via email.

Landscape contractor-quotes: Contracts were reviewed. Discussion was held. Jared made a motion to approve new landscape bid/company. Billy seconded. Contract to begin March 1st.

Billy asked to have a 4th of July parade/celebration. Board discussed. All agreed it would be a good idea if Billy will chair. Denise will assist.

Meeting Adjourned at 7:11 pm

Documents:

Agenda

Emailed: 4th quarter comparison report

P&L report

Balance report