

**CASTLEGATE OWNERS ASSOCIATION
FIRE STATION #6
COLLEGE STATION, TX 77845**

MINUTES

BOARD MEETING HELD ON THURSDAY, AUGUST 1, 2013

Members Present:

Sam Kuver, Brice Milliorn, Arianne Wiese, Kory Ashcroft and Sandie Miller representing Neighborhood Partners and Lt. Fleeger representing the College Station policy department. Krystal Broussard was also present.

Proceedings:

The meeting was called to order at 6:40 by Brice Milliorn.

Discussion:

Safety:

Several homeowners have expressed concern regarding safety issues on Ravenstone Loop where the sidewalk to Forest Ridge Elementary joins this street. The child of 2072 Ravenstone Loop was almost hit on his scoot by a car. The homeowner has notified Neighborhood Partners that they will hold the association accountable should an accident occur. Lt. Fleeger reported that motorcycle officers have been on location many times in the area and have not noted any safety concerns when they were present.

Several options were discussed with member of the College Station City traffic board. Board members discussed the following tactics to improve safety:

- Placing Slow signs
- Installing speed bumps
- Hiring a crossing guard
- Installing a school zone

While all present agreed that these were ideas, Troy R. the traffic engineer for the City of College Station explained why none of the above could be legally enforced. The homeowners associated does not own or maintain Ravenstone Loop, so legally the Board cannot enforce any safety measures on that street. A school zone cannot be installed because Ravenstone is not directly adjacent to the school. The amount of traffic and children crossing in this zone was not sufficient either to warrant a crossing guard.

The Principal of Forest Ridge was present and explained that they do go over bike and pedestrian safety and have pick up and drop off procedures in place for parents. During the first 2 weeks of school, extra police are on duty to ensure safety.

It was agreed that a FAQ Safety Sheet and Back to School email be created and posted online as well as emailed out to the community to inform people of the measures in place and address why additional measures cannot be enforced at this time. Sam moved to approve this, Kory seconded, all were in favor of the FAQ document and it was approved.

Door to Door Solicitation and Crime

Lt. Fleeger reported that there have been 2 burglaries in the past 2 months. Thieves seem to be targeting homes during the day of those with regular schedules. Emails have been sent out advising residents to close their garages, be vigilant of autos creeping through the neighborhood or people sitting in parked cars. Any suspicious behavior should be reported to the police.

Door to door solicitation has become a problem. Falco, the city attorney, is in the process of updating the ordinance for permits to prohibit aggressive tactics and a new revocation process whereby permits could be pulled immediately. Lt. Fleeger stressed that should anyone have problems with door to door solicitation, they should call the police department.

Review and acceptance of the minutes

All present were given a copy of the minutes from the 4-25-13 board meeting. Minutes were reviewed without question. Sam moved to approve the minutes, Kory seconded and the minutes were approved.

Treasurer's report

Ann Cotton was not able to be present so Sandie Miller went over Ann's report. The association has a balance of \$154,000. Fountains are \$12K under budget, grounds and maintenance. Figures were on target for the year. The pavilions on Victoria went over budget due to the installation of the sidewalks. The Fall festival is currently under funded by about \$500, but utility costs are less than expected so those funds should be available.

Kory moved to approve the treasurers report, Sam seconded and the treasurers' report was approved.

Management report

Sandie Miller presented the management report.

Accounts receivable - \$13,011 is currently past due. Most of this is in fines, but is being collected. There are currently 4 liens placed on dwellings in the neighborhood. Two of thee should be resolved as Rockcliffe Loop is under contract and Pickering is selling as well. Collections are at 96% , with the rest making payments. There are 3 foreclosures.

Unfinished business

1. There has been dumping in the common area adjacent to the back lake of tree limbs and other yard refuse. It is expected that the debris is coming from a lot owner on the lake just throwing it over the fence. However, there have been no witnesses and Greener Images has been good in cleaning it up. Sandie shall send an email our about dumping in the common areas and reminding residents that bulk trash is available each Friday curbside by the City.

2. Tables for the new pavilions were discussed.

Quote 1 – 2 8' tables with PVS coating bolted to the concrete \$2015

Trash cans – 2 with flare tops for \$985, the dome tops were \$894.

These prices do not include installation. The board agreed to get a few more quotes before presenting this project for completion.

New Business

- Art Langrish – there are 75 acres zoned ag with a 30 foot easement and 20' setbacks. He wishes this area to be rezoned and requested board member presence and support at the next zoning meeting. No board member agreed to go with him.
- The annual meeting mailing was presented and will be sent out on 8/5/13. The meeting will be 9/9/13 at Forest Ridge Elementary at 7pm. Topics of the meeting were discussed. Arianne Wiese and Ann Cotton will not be running for renewal. Sandie and Brice have some homeowners in mind who have expressed interest in running for the board and will be in contact with them. Arianne moved to approve the agenda, Sam seconded the motion and the annual meeting agenda was passed.

Adjournment

Kory moved to adjourn the meeting, Sam seconded, all were in favor of the meeting being adjourned. Brice closed the meeting at 8pm.