

MINUTES
THE GARDENS of CASTLEGATE OWNERS 'ASSOCIATION
Board of Directors Meeting
Tuesday, November 14, 2023

Call to order 5:02 PM

Establishment of quorum

President: Justin
David, JR, Jack, Shonda via phone

Review/acceptance of minutes

Secretary, Shonda

Minutes from email meeting July 26, 2023

Emailed on August 1, 2023, for review and approval – Motion to approve by JR and second by Jack – approved.

Treasurer, Tom

Review of Financial Reports

3rd Quarter Comparison Report review questions

Moved to approve by Jack and second by JR – approved.

Management report

Neighborhood Partners, Sandie

- Review A/R
Billed \$60,900
Balance due \$0
- Calendar 2024 – Sandie made a recommendation to meet in limited months (3 X a year – April, September, and October), and other months meet via email and approve.
- Resident Property Status - 29
Residents - 25
Weekend – 3
Rentals - 1 2305 Scotney
- New Residents – none

Committees Reports

ARC Committee – no updates

Hospitality – continuing

Lake & Lighting – no updates, breaker has tripped a few times.

Landscape – ongoing review and

Social – Halloween Christmas party date and details should be announced soon.

*Questions – budgets and list was not available after the annual meeting.

*Recommendation to combine and reduce to 3 committees, and define more clearly what each will be focused on:

1. Lake, Lighting, and Landscape
2. Social and Hospitality
3. ARC

Finished Business

Annual Meeting

Suggestion box:

- Monthly book club
- Progressive Dinner
- Cookie Exchange
- Chat and wine by the lake in the evening
- Fantasy Football
- Pressure wash and clean all white stone, sidewalks, etc
- Replace dead trees

- Detailed understanding of the lawn services.

Unfinished Business

Green Teams Discussion –

- Need to make a decision on what to do. Discussion about concerns and communication with Green Teams. Sandie will communicate with the organization about how concerns are shared and responded to. Tabled for this meeting.
- Pavers on the exit side of the entrance are still holding water after rain and irrigation. Discussion on recommendations and potential solutions. Drain will likely be the best solution. We can take care of this ourselves – JR will coordinate.
- Table discussion today: GT Proposal 4244244 for Relandscaping Entrance, Exit, Median and Island Irrigation – bid is nearly \$14K for the shift to a drip system; and GT Proposal 4244244 Diagram – total is \$34K
- Call box – key needed, contacted Brenham last contact 11/5 and they said that they will drop off. Resent request today. Need to get model number, replace the LED – Justin will take the key to Kade to look into it.

New Business

2024 Proposed Budget: reviewed and made adjustments where anticipated work needs to be added. Will make landscaping decisions in January.

Motion to approve made by JR, and second by Jack – approved.

Adjournment 6:16PM